

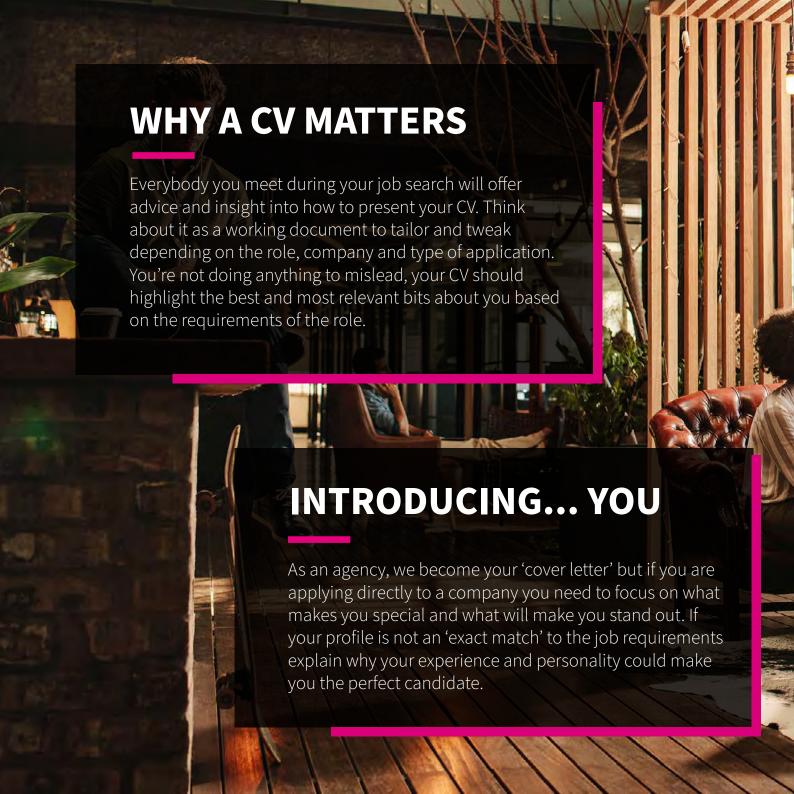
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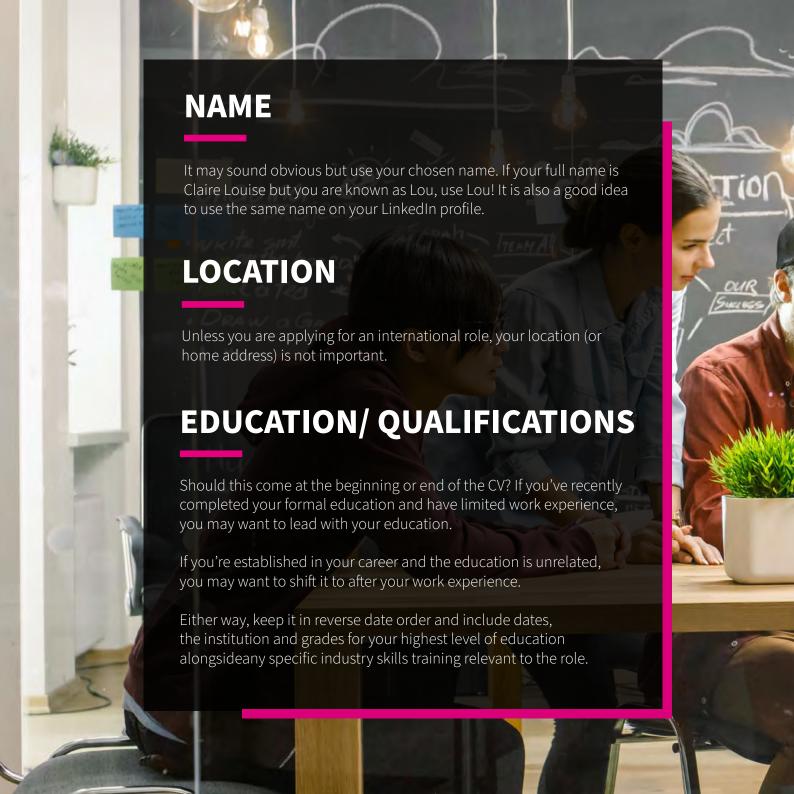
handle recruitment

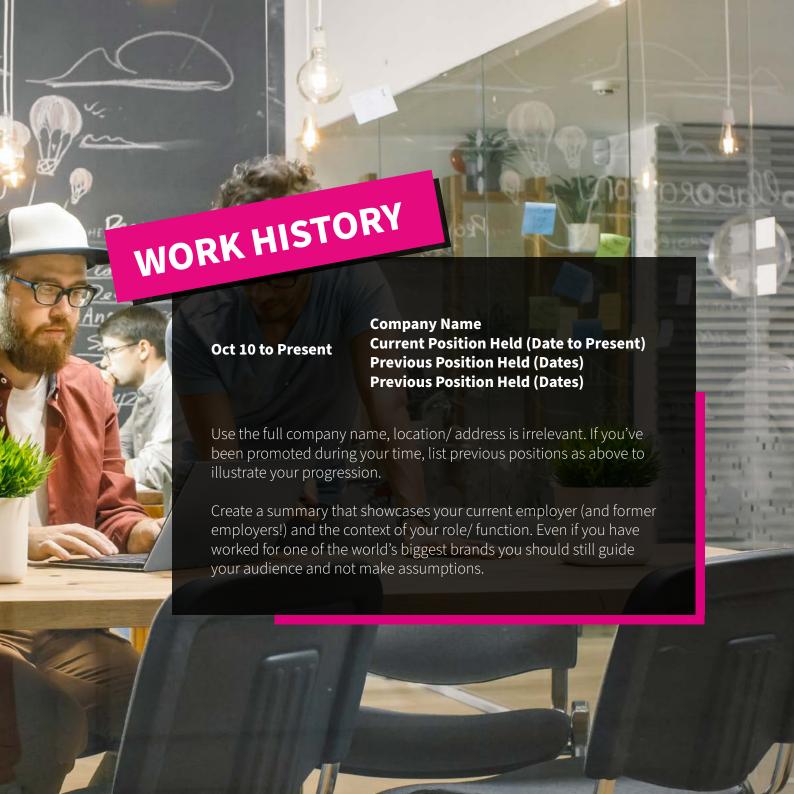
INTRODUCTION to this guide

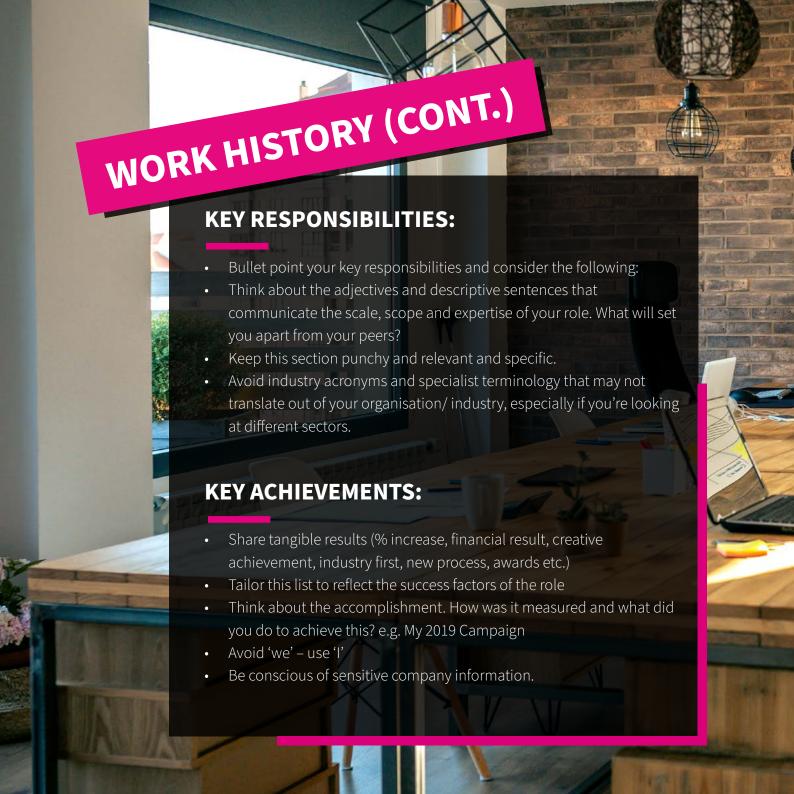
In a job search your CV can become your most important piece of content. As well as providing a first impression to hiring managers and recruitment professionals it must also support you throughout a recruitment process.

We have asked our consultants to share their top tips to help you secure your next role.

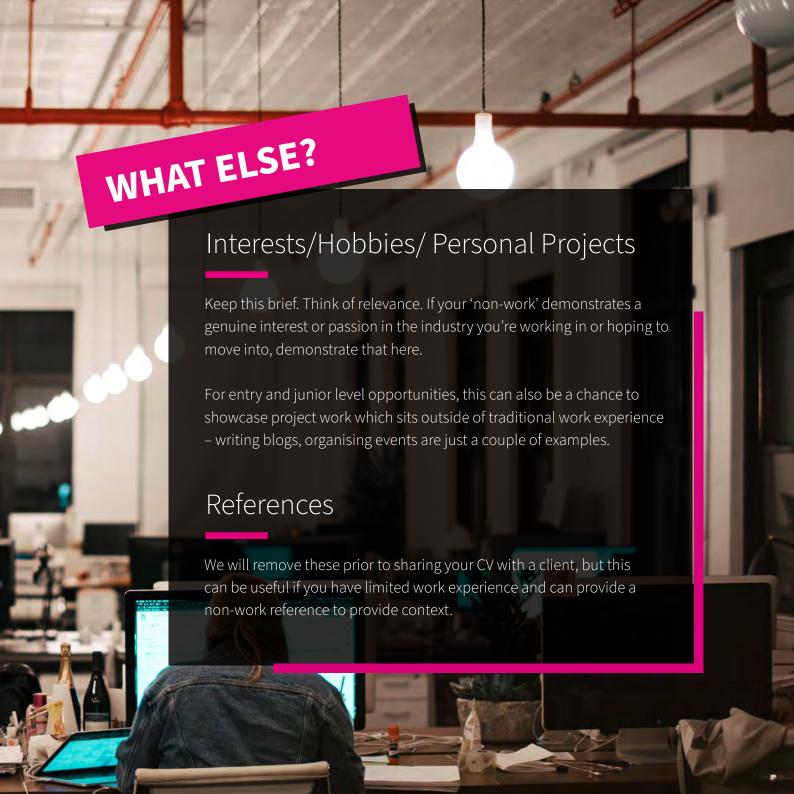












YOUR CV CHECKLIST

- Ensure that your contact details and employment history is clear and concise
- Make your opening statement personal and targeted
- List qualifications and systems experience before your work history if they are vital for the role
- Avoid excessive formatting and use a professional font
- Use bullet points rather than large bodies of text
- Proofread and run a final spelling and grammar check