



handle
recruitment

Nailing your
JOB INTERVIEW

in the
music industry



INTRODUCTION

When you are in a position to interview for your dream role don't forget to take the time to prepare for this pivotal stage.

Whether you're approaching a major label, indie label or agency, any company in the music industry can appear daunting to interview at - especially if the company holds a lot of prestige.

So you can put your best foot forward - here are our top tips, that should prep you for any interview scenario in the music industry.



STEP 1

RESEARCH

In the music industry, **information is key when starting out** - you never want to approach an interview without a real context of the company and who you're speaking to.

Learn everything you can about the company - do you REALLY understand what they do? What campaigns have they launched recently?

If it's a record label - look into the artists they represent, their recent campaigns and successes. Check any press around these campaigns.

Go further than the company website as not a lot of these stories will be obvious - Music Week usually has a lot of coverage of notable campaigns, and finding staff (Managers, creatives) on LinkedIn may give you an insight into what went into an artist campaign and how it performed.

ADAM WADE
managing consultant



KNOW THE DETAIL

➤ **Print out a copy of your CV** - be clear on the detail and remind yourself of any key dates and the reason for leaving previous roles.

➤ Always **read the job specification in full** and understand the daily duties. Ensure that you leave no questions marks around your experience.

➤ Think about the questions you are likely to be asked and **rehearse examples** of times you have performed well in similar situations and prepare examples that demonstrate your strengths.



STEP 2



VIDEO INTERVIEWS

Remove all distractions - close down all apps and windows, put your phone on silent and ensure the background is uncluttered.

Test all technology - test your connection. Test your camera. Test your lighting. Test your sound. Make sure you understand how it all works. And test it all again before the interview commences.

Finally, **wear exactly what you would if it were an in person interview.**



FACE-TO-FACE INTERVIEWS

Know the location - check for any disruptions to public transport and factor in rush hours or peak times. Aim to arrive 15-20 minutes before your interview is due to start and announce your arrival 5-10 minutes before its start time.

Keep your cool - as tempting as it is, a hot or gassy drink can cause more trouble than enjoyment, it is usually best to stick to the water.

Get the right outfit - you've probably heard of the phrase 'dress for the company' or 'dress for the job you want'. We just suggest that you ask your recruiter.



CHECKLIST



Research the company thoroughly



Know your CV and the details of the job spec



Rehearse examples of your strengths and times you performed well in relation to the job spec



Check your tech for video interviews and remove distractions



Prepare for in-person interviews with location and what to wear

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